

**Lewis Center Foundation  
Board of Directors Code of Ethics**

As a member of the Lewis Center Foundation Board of Directors, I shall promote the best interests of the organization and its schools and programs and, to that end, shall adhere to the following ethical standards:

**Ethics in My Role on the Lewis Center Foundation Board**

I understand that the Lewis Center for Educational Research (“LCER”) Board is the governing body, which adopts policies. The Lewis Center Foundation Board (“Foundation”) is organized as a subordinate standing committee authorized and sponsored by the LCER Board. The Foundation’s role is to support the mission of LCER and to provide supplemental financial support to any and all schools and programs it operates.

**Ethics in My Public Role**

I understand I am an unofficial representative of the entire community, but I am an *official* representative of the Foundation. I will demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all our activities in order to inspire confidence and trust in the Foundation. I will never speak negatively to the public or our stakeholders about the internal operations of the LCER, its schools or programs. I will defend the Foundation against unjustified criticism and, working with my fellow Foundation Board members and staff, take steps to remedy conditions that cause justified criticism.

**Ethics in My Role with Staff**

I understand my role with staff is limited to that of advisor. I may ask questions or ask for assistance, but I may not give direction to staff. The LCER Board as a whole gives direction to the CEO who then directs staff. I will not obtain a personal advantage or benefit due to relationships established by any staff member or board member by use of the organization’s name.

**Ethics in Personal and Financial Interests**

I understand that I have assumed a position of public trust, and will avoid participation in any discussion or action in any matter where I have a conflict of interest. A conflict of interest arises when an individual who has a private financial interest in the outcome of a corporate contract or a public decision, participates in the decision-making process or influences or attempts to influence others making the contract or decision.

**Lewis Center for Educational Research Board Policy**

I understand that Foundation will comply with all policies formally adopted by the LCER Board. I have no authority as an individual to commit the LCER Board to any action or policy. If I have concerns, I will bring them to the Foundation Board Chairperson so the Foundation and executive staff can be made aware of my concerns.

If I don't fulfill these commitments to the organization, I will expect the Lewis Center Foundation Board Chair to discuss my responsibilities with me. I acknowledge that if I continue to violate this Code of Ethics, I may be removed from the Lewis Center Foundation Board of Directors.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_